

Ashley Farm Homeowners Association
C/O Carolina Association Management, Inc.
P.O. Box 220267 Charlotte, NC 28222
Office: 704-531-6822 Facsimile: 704-531-7180
E-Mail: mgmtco@ashleyfarm.org

REQUEST FOR ARCHITECTURAL APPROVAL

NAME: _____ DATE: _____

ADDRESS: _____ Matthews, NC 28105

PHONE NUMBERS: (H) _____ (M) _____ (W) _____

EMAIL: _____

Type of Modification

- Fence/Porch/Deck/Patio/Utility Building
- Exterior Painting/Addition to Home
- Landscaping
- New Construction
- Other (Please Specify)

Attach a detailed description of the modification/improvement/construction including:

- Location
- Size
- Color
- Material
- Contractor
- Copy of physical survey (showing easements, property dimensions, building setbacks, etc.)
- Plans or drawings of structure to be erected/placed/maintained on property
- Narrative/description of specific improvements (including color to be used)

Estimated start date: _____ Estimated completion date: _____

The committee reserves the right to request more information to clarify this request. Requests for multiple changes should be submitted separately. The Architectural Review Committee has thirty (30) days to render a decision. Please mail this Architectural Request form to Carolina Association Management, PO Box 220267, Charlotte, N.C., 28222.

Name _____ \ **Address** _____ \

DESCRIPTION: What improvement is being made?

LOCATION: Where will the improvement be made? Be specific.

SIZE: What are the dimensions?

COLOR and MATERIAL: Consistency with existing scheme is required.

CONTRACTOR: Provide name and address. If doing the work yourself, put N/A

PLANS or DRAWINGS: Attach to document.

COPY OF PHYSICAL SURVEY: Attach to document. If unable to obtain a copy, go to <http://maps2.co.mecklenburg.nc.us/website/realestate/viewer.htm> and print. Print out should include all adjacent properties.